

Coronavirus (COVID-19) – Deans Computer Services PLC

Version N ^o	Last Updated	Updated by	Last Reviewed	Reviewed By
1.1	11/03/2020	PC	11/03/2020	PC

1. Introduction

- 1.1 COVID-19 virus is a growing concern. DCS is taking this situation seriously and will follow government guidance as it develops. This document may also evolve over time in line with the situation.

Most DCS staff could work from home should that eventuality arise and are already prepared to do so. Support services could continue even in the event of a total travel ban.

On-site services could be affected.

2. Risk Level

- 2.1 The UK Chief Medical Officers have declared the risk to the public is moderate (last checked 10/03/20 <https://www.nhs.uk/conditions/coronavirus-covid-19/>)

All members of staff have a duty of care to help prevent the spread of this virus.

DCS has circulated NHS information regarding reducing the risk of catching and spreading the virus; this has been shared by email and also on posters around the building. We have a good supply of hand soap and alcohol-based hand gel.

3. DCS Services

- 3.1 All of the DCS support team have remote working capabilities, including access to emails, business applications and phone system.

The DCS infrastructure has capacity for all of these team members to concurrently work remotely.

4. Travelling

- 4.1 DCS has restricted travel to areas with a higher risk of coronavirus.

We ask customers to let us know if their staff have been to one of these areas in the past 14 days, prior to a visit by one of our staff.