

Kelio

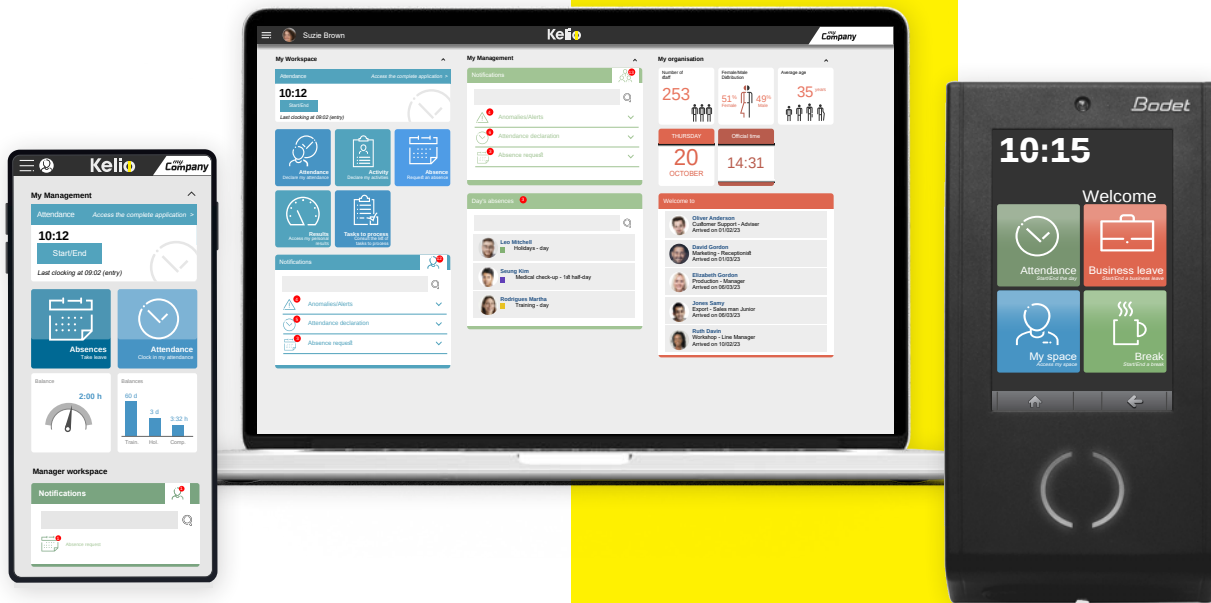
GLOBAL WORK-LIFE SOLUTIONS

The global
Workforce Management
solution



Auto Time
Systems





A comprehensive solution for managing life at work

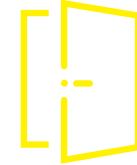
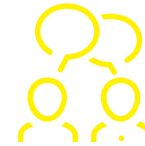
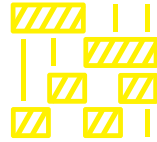
Kelio

For over 35 years now Kelio, which is part of the Bodet group, has been supporting clients in managing their human resources with a simple aim in mind:

to manage your employees from A to Z.

This expertise powers our intuitive, user-friendly solutions that are tailored to meet the needs of organisations of all sizes and across all sectors.

Our cutting-edge Kelio solution has evolved to keep pace with organisational changes and respond to new challenges within the HR sector.



HRIS

On-boarding
HR reporting
Skills management
Electronic signature
Certification management

T&A

Attendance
Absences
Hybrid working
Resource planning
Payroll preparation
Cost centre analysis

Collaborative

Employee Portal
Employee self service
Internal messaging
Staff directories
Surveys

Access control management

Security
Muster control
Access management
Visitor management
Room reservation





A full-body portrait of a young woman with long, straight blonde hair, smiling warmly at the camera. She is wearing a white button-down shirt under a black blazer. Her arms are crossed over her chest. The background features a large, stylized yellow and white diagonal striped pattern on the right side, and a solid yellow curved shape at the bottom right. The overall image is in grayscale, except for the yellow background elements.



Centralise employee files



Our HR CORE tool provides you with a structured, time-stamped approach of managing your staff's professional and personal details. This data can be decentralised and shared to ensure your managers and employees are involved in keeping it updated, making it easier to comply with GDPR (General Data Protection Regulation) guidelines.

Centralise HR data and work history logs

Manage **medical monitoring** and **certifications**

Keep an inventory of professional hardware and protective gear (headsets, computers, etc.)

Use the **electronic signature** feature for mass-mailed reports and other HR documents



Analyse HR data



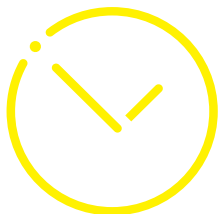
With its many different analytical tools, Kelio makes it easier for you to tap into employee data.

Analyse HR data via **graphic reports**

Personalise your Excel® exports: employee data, career histories, etc.

Stay abreast of your key HR dates such as end of contract, appraisals, training

Manage working times



Kelio automatically and instantly calculates different time results based on your agreements, contracts and working hours to enable you to prepare payroll.

Manage all types of contracts and working hours

Track completed and estimated results in real-time

Be notified in the event of an anomaly

Draw up **customisable** reports

Use the **electronic signature** feature to sign end-of-period reports and all other HR documents

Kelio is compatible with over 150 payroll software packages.



Forget the time-consuming process of having to re-enter data by hand, and all the errors that go with it. Kelio sends results such as hours worked and absences directly to the right payroll sections.

Track time by activity



Record working time allocated by activity, department or anything else for an analytical approach to tracking how your employees use their time. With Kelio's analytical reports and data collection, you can instantly draw on the right indicators to deepen your understanding of costs and optimise how you work.

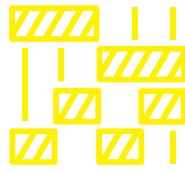
Conduct breakdowns based on multiple **analytical angles**

Allocate hours (clock-in or self-declared) based on your schedule

Compare completed and planned results

Create analytical tracking dashboards **and reports**

Plan out your staff's work



Kelio lets you plan out workstations and schedule work hours in line with staff numbers. Kelio also takes into account available skills and planned workloads, all in compliance with employment legislation. A schedule is automatically generated to fit your needs and constraints.

Incorporate **your statutory and organisational obligations**

Oversee your indicators, results and alerts in real-time

Keep an eye on **workload** cover

Manage employees **working remotely**

Share **schedules** and flag up any changes easily

Admin and Prod staff

Preliminary

Applied

Kelio

Planning

ToolsDisplayAboutHelpExit

Company

Schedule for01/11/2022to30/11/2022

Schedule fully validated...

Day view

Upper areaEmployees

Lower areaNone

<



Track **employee** attendance

Your employees' attendance and attendance times are gathered by our reliable solutions that are suitable for all types of work (physical clock-in, remote working, mobile clock in) and all types of working hour agreements.

Clock in by computer, phone or terminal

Declare working hours with manager sign-off

Manage **employees working remotely**

Manage **breaks, projects and on-call duty periods**



Decentralise **absences** & leave

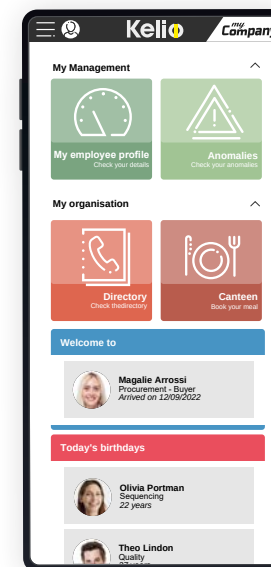
Kelio lets you go digital with your absence and leave management processes, from employee-issued requests to incorporating time off into calculations, in line with the rules that apply to your organisation.

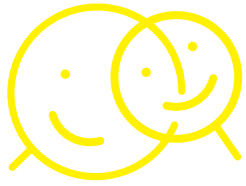
Manage different types of absenteeism

Set **acquisition rules**

Personalise approval **circuits**

Keep staff and validators informed in real-time





Improve **communication** and **quality of life** in the workplace



Kelio is packed full of features to streamline life at work and foster well-being among your staff.

Display key company indicators

Easily remember employee birthdays with the **birthday icon**

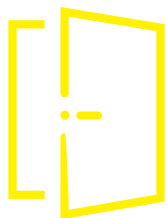
Facilitate cross-departmental communication among your teams with **Kelio's messaging tool** and the **directory** of useful names and numbers

Get real-time updates on tasks and approvals that need handling using your **ToDoList**

Improve the **on-boarding experience for new recruits** by displaying their names automatically in the Welcomer tile

Personalise your portal with shortcut icons that redirect to your third-party apps





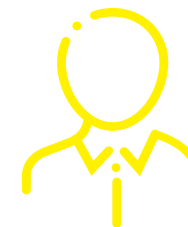
Secure **access** for your employees

Kelio lets you control access to buildings in a flash. Our comprehensive solution has been designed from start to finish to include in-depth links between access control and HR management.

Clock in once for working time and access rights

Track headcount by smartphone for fire drills

Combine **access control with attendance recording**



Greet your **visitors**

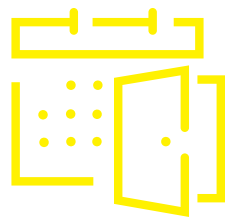
Use Kelio to upgrade how visitors are welcomed and tracked within your organisation. Simplify the visitor experience while ensuring watertight security for your buildings and staff.

Adapt the greet experience for different types of visitors (delivery agents, cleaning agents, candidates etc.)

Prepare appointments ahead of time by issuing a QR code

Log visitors and **share security instructions**

Notify staff as soon as their visitor arrives



Manage **meeting** rooms



Equip your rooms with touchscreen terminals to display availability and free up the room after use. Kelio can be fully synchronised with Microsoft® Exchange to optimise occupancy.

Display booking status for a room or all meeting rooms

Book directly on the terminal

Close meetings by clocking on the reader

If needed, **control participant** access



Kelio is on hand to support you every step of the way:

AUDIT

FUNCTIONAL REVIEW

TECHNICAL EXPERTISE

TAILORED DEPLOYMENT

POST-PRODUCTION MONITORING

INSTALLATION

TRAINING

SETUP

SUPPORT

Kelio

GLOBAL WORK-LIFE SOLUTIONS



95.9%

of clients **satisfied with deployment**

(2023 survey, 5,800 respondents)

99.3 %

of clients **satisfied with the support service**

(2023 survey, 6,100 respondents)

13

languages
available
in the software

20,000

clients
worldwide

5M

daily users

£62.4M

turnover

560

employees

37

years of expertise

6

subsidiaries in Europe

Present in
50 countries

Auto Time Systems Northern Ltd
North Quarry House
Skull House Lane
Appley Bridge
Wigan WN6 9D
T : 01257 252002
W: autotimesystems.co.uk

REF: 650H41UK E

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